

New York State Office of Parks, Recreation & Historic Preservation
Bureau of Marine Services
Albany, NY 12238
(518)474-0445



Application for Marine Regatta Permit

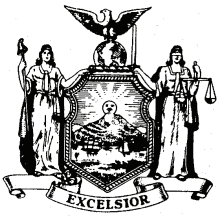
Note: Read all instructions before filling out this application. Failure to comply with instructions shall be considered cause for denial of permit. Falsified answers shall also be considered cause for denial of permit.

-INSTRUCTIONS-

- 1. Complete all applicable sections of the attached application. Since the original Regatta Application may have to be reproduced, it is requested that a typewriter or black ink **only** be used in filling out this form.*
- 2. Attach accurate section of chart, or **scale drawing** of the waterway upon which the event is to be held, indicating the boundaries of the Regatta area, the various courses, areas to be used for official boats, starting and finishing lines, launching pits, area to be used for spectator craft, how various areas are marked, location of officials' stand, distances from shore, etc. The drawing must show that other recreational and commercial boating traffic has sufficient room to maneuver around the event. If the size of the waterway does not permit sufficient room, please include details said traffic will be guided through the course during the event.*
- 3. Submit the application and drawing to the local County Sheriff's Office or other interested Law Enforcement Agency operating a marine patrol on this particular body of water. They should sign the drawing where indicated, and complete the attached **Letter of No Objection** indicating that they have been notified and that there are no objections to the holding of this event. Use the enclosed form for this task.*

*****For events on the Erie Barge Canal, the Champlain Canal and Mohawk River applications must be made to the New York State Canal Corporation. For more information on event permits for this area please call (518) 471-5016.**

*****For events taking place in the Adirondack or Catskill Park regions applications must be made to the New York State Department of Environmental Conservation. For more information on event permits for this area please call (518) 473-9518.**
- 4. Applications **MUST** be submitted to State Parks at least 30 days prior to the date of the event. Send the application, drawing and letter of no objection to the address above. Enclose a check or money order, made payable to "State Parks" in the amount of \$15.00, for each application submitted.*
- 5. **Special Navigation Inspectors.** A minimum of three persons must be listed as Special Navigation Inspectors and **ARE REQUIRED** to be familiar with all provisions of the New York State Navigation Law. The Special Navigation Inspectors shall be expected to take whatever measures are necessary to insure the safety of participants, spectators or any other person during the authorized regatta. They shall also assist in helping boat traffic pass through the regatta area as needed. The "Person-in-Charge" cannot be listed as a Special Navigation Inspector, nor shall law enforcement patrols. USCG Auxiliary may serve in this capacity.*
- 6. The Person-in-Charge of the Regatta shall be responsible for properly completing the "Special Navigation Inspectors Joint Report" contained on the reverse of the Regatta Permit and returning same to the Marine Services Unit **WITHIN 48 HOURS** after completion of the Regatta for our files and possible future reference. Accidents during the race should be detailed in this report.
Failure to submit this report may result in a denial of future permits.*
- 7. **The completed application MUST be received in its entirety or it will not be processed.***



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Sponsoring Organization Telephone #: _____ Organization Name: _____ Organization Address: _____ City: _____ State: _____ Zip Code: _____		Person In Charge of Regatta Telephone #: _____ Name: _____ Address: _____ City: _____ State: _____ Zip Code: _____	
3. Waterway and county where Regatta will be held _____		4. Type of Regatta (sailboat, speedboat, aqua show, etc.) _____	5. Will this be an annual event? YES <input type="checkbox"/> NO <input type="checkbox"/>
6. Duration of Regatta? Begins: Date ___/___/___ Time _____ <input type="checkbox"/> am/ <input type="checkbox"/> pm Ends: Date ___/___/___ Time _____ <input type="checkbox"/> am/ <input type="checkbox"/> pm			
7. Are trial runs necessary in the area prior to the Regatta? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, when will they begin? Date ___/___/___ Time _____ <input type="checkbox"/> am/ <input type="checkbox"/> pm			
8. Special Navigation Inspectors: Names, phone numbers and boat type or registration number (See Instruction #5)			
Name _____	Name _____	Name _____	
Phone Number _____	Phone Number _____	Phone Number _____	
Boat Reg # _____	Boat Reg # _____	Boat Reg # _____	
9. Approximately how many and what type of vessels will participate in the Regatta? _____			
10. Did you attach a chart or scale drawing showing the Regatta area, including prominent landmarks, applicable distances, and all measurements? Is it signed by law enforcement? YES <input type="checkbox"/> NO <input type="checkbox"/>		11. Did you attach approval from local law enforcement for your event? YES <input type="checkbox"/> NO <input type="checkbox"/> Name of Agency: _____	
12. Explain the usual type and approx. number of commercial and pleasure boat traffic encountered in the area in which the Regatta is to be held. _____ _____			
13. Is there sufficient water for recreational and commercial traffic to operate around or past your event? YES <input type="checkbox"/> NO <input type="checkbox"/>		If NO, how will you allow traffic through your race course? _____ _____	
14. Are you aware of any objections from other interested parties? YES <input type="checkbox"/> NO <input type="checkbox"/> If YES, please explain. Attached additional sheets as necessary. _____ _____ _____ _____			

Your signature below will attest to the fact that you have answered all questions truthfully and provided all requested information to the best of your ability.

Signature of Person in Charge of Regatta _____ Date ___/___/___

REGATTA

Marine Law Enforcement Letter of No-Objection

To: *Matt Fish, New York State Parks – Bureau of Marine Services (518/474-0445)*

Law Enforcement Agency*: _____

Re.: *Marine Regatta Waterway:* _____

Dates: _____

Note: If your event is on the NYS Barge Canal, please see the Instructions on page 1 of this application.

This office has reviewed the applicants diagram and discussed the proposed Marine Regatta. The Regatta meets the following criteria:

- 1. The Person in charge of the Regatta has met with a member of the Marine Patrol to discuss all aspects of the Regatta.*
- 2. The Regatta will not pose a hazard to navigation.*
- 3. The Regatta will not restrict the flow of traffic on the fore mentioned body of water.*
- 4. The Regatta will not violate any other section of the NY State Navigation Law.*

This office objects to the proposed Regatta, due to the following reasons:

Signature: _____

Name: _____

Title: _____

Agency: _____

Date _____

***Appropriate Agency:**

Finger Lakes – *County Sheriff, or Regional Park Police*

Barge Canal, Champlain Canal & Mohawk River - *Please apply for your permit with NYS Canal Corp., not State Parks.*

Adirondacks/Catskills – *Please apply for your permit with Environmental Conservation, not State Parks.*

All Other Waters – *County Sheriff if they operate a Marine Patrol. Otherwise please contact your regional Park Police office.*

In no instance should this form be completed by any municipal (city, town or village) patrols without prior approval from this office.

REGATTA

DETAIL DRAWING OF SURROUNDING WATER/LAND/OBSTRUCTIONS

Include distances from shore, length of course, spectator locations (if applicable), and any other pertinent information regarding your desired course.



Your signature below will attest to the fact that the drawing is accurate, that all measurements are correct, and all surrounding buoys and structures are represented to the best of your knowledge.

Applicants Signature

Marine Law Enforcement