AUTHORIZING RESOLUTION

A resolution in the appropriate form (template below) must be passed at an official meeting of the governing body of the applicant and a copy attached to this application. The resolution must be typed on the applicant's stationery and should hold the official seal. The name of the applicant must be stated as it is recorded in the incorporation documents. **Use the appropriate phrase** (in brackets), depending on whether the applicant is a not-for-profit corporation or municipality.

ACCEPTABLE SAMPLE TRANSMITTAL

I, (name), [the duly elected and qualified secretary **OR** the duly qualified and acting Clerk] of the [(Organization Name) of (place), New York, corporation subject to the Not-for-Profit Corporation Law of New York State and qualified for tax exempt status under the federal internal revenue code **OR** (Municipality), New York], do hereby certify that the following resolution was adopted at a [regular OR special] meeting of the (governing body) held on (date) , and is [incorporated in the original minutes of said meeting **OR** on file and of record], and that said resolution has not been altered, amended or revoked and is in full force and effect.

ACCEPTABLE SAMPLE AUTHORIZING RESOLUTION

RESOLVED:

That (name), as (title) of [(organization name) **OR** (municipality)], is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed $(grant request), and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to this [(organization name) **OR** (municipality)] for (grant project description) and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

[(Signature of Secretary] **OR** [Signature of Clerk]

[Seal of Organization] **OR** [Seal of Municipality]